



MEMBERSHIP APPLICATION 2026/ 2027

Step 1 | Info

Agency Name: _____ **Home Care/Hospice License No.:** _____

Parent Entity /Legal Owner (if applicable): _____

Key Contact/Voting Member
(one person designated to vote on behalf of agency): _____ **Title:** _____

E-Mail Address: _____ **Web Address:** _____

Physical Address : _____ **Mailing Address:** _____

City: _____ **State:** _____ **Zip:** _____

Number of Employees: (all types, all offices, all categories) _____

Ownership: Public Private Non-Profit Private For-Profit Hospital-Based/Public
 Hospital-Based/ Private Non-Profit Hospital-Based/ Private For-Profit

Is Your <u>Home Care</u> Agency Medicare-Certified?	YES	NO	Not Applicable
Do you Provide Hospice Services?	YES	NO	Not Applicable
Do you operate a Hospice Residential Facility?	YES	NO	
If yes, name and location of facility:			
Is Your Agency Accredited? If yes, by whom?	YES	NO	
Is Your Agency a Provider of Medicaid PCS Services?	YES	NO	
Is Your Agency a Provider of Medicaid CAP Services?	YES	NO	
Is Your Agency a Provider of Medicaid PDN Services?	YES	NO	
Is Your Agency a Provider of Behavioral Health Services?	YES	NO	
Is Your Agency a Provider of Companion/Sitter Services?	YES	NO	
Is Your Agency a Member of the National Alliance for Care at Home?	YES	NO	
Is Your Agency a Member of HCAOA?	YES	NO	
Is Your Agency a Member of NPHI (National Partnership for Healthcare and Hospice Innovation)?	YES	NO	

Names & Email Addresses of Key Staff for the Above Office ONLY:

For additional Emails for this office, please attach a list with names and emails of all employees that should be on the listserv to receive AHC's emails, see page 4 to include Emails for additional offices/locations.

1. **Administrator** Name: _____ E-Mail Address: _____
2. **CFO** Name: _____ E-Mail Address: _____
3. **Clinical Director** Name: _____ E-Mail Address: _____
4. **Billing Supervisor** Name: _____ E-Mail Address: _____
5. **Compliance Officer** Name: _____ E-Mail Address: _____
6. **QI Director** Name: _____ E-Mail Address: _____
7. **Nurse Aide Superv.** Name: _____ E-Mail Address: _____
8. **Marketing Director** Name: _____ E-Mail Address: _____
9. **Staff Development** Name: _____ E-Mail Address: _____
10. **IT** Name: _____ E-Mail Address: _____

STEP 2 | Number of Licensed Offices

How many licensed offices does your parent entity operate in North Carolina that provides any type of in-home service, hospice, or community-based care? _____ If your parent entity has more than one office operating in North Carolina, other than the office listed in STEP 1, be sure to complete the form on the back page entitled, "Additional Office Membership".

The number of offices you indicate on the form, should match the number of licensed sites on record at the Division of Health Services Regulation.

STEP 3 | Membership Dues Calculation:

Dues are based upon a parent entity's gross revenue as defined below.

Definition of Gross Revenue

Gross revenue is defined as: the parent entity's revenue for the most recent fiscal year, from all offices in North Carolina, which provide in-home and community-based services of any kind. All agencies that are related by common ownership or control shall be treated as a single member for that purpose. Revenue is regardless of payor source. The following services in Section A-G must be included when calculating gross revenue. Please indicate gross revenue for each service category and total where indicated. (When calculating gross revenue, you may exclude the following items: contractual adjustments, bad debts; investment income, charitable donations, funds raised through special events and philanthropic dollars). As always, this information will be kept strictly confidential.

*****Note*** It is imperative that you answer each revenue section as accurately as possible. If a question does arise, additional information and verification may be necessary.**

A. Home Health & Home Care Services

This includes, **but is not limited to**, revenue received from: Nursing, Aide, PT, SLP, OT, MSW, nutrition, sitter, companion, homemaker, respite, home medical equipment (HME/DME), and supplies. Revenue is **regardless** of payor source, including Medicare, Medicaid, insurance, alternative or bundled payment models, PACE, Division of Aging & Adult Services and private pay. Also include PCS, PDN, CAP/DA & CAP/C services (CAP-I/DD revenue should be reported in section G).

Gross Revenue received from services defined in A above is: \$ _____

B. Hospice & Palliative Care Services

This includes freestanding hospice in-patient and residential facility revenue, hospice routine home care services and Palliative Care, regardless of place of service. (Do not include in gross revenue any general in-patient care provided through contract by a hospital or nursing home. Also, do not include nursing home room and board charges for hospice nursing home patients.)

Gross Revenue received from services defined in B above is: \$ _____

C. Case Management Services

This includes, but is not limited to: CAP case management, HIV case management and private case management services.

Gross Revenue received from services defined in C above is: \$ _____

D. Supplemental Staffing Services

This includes revenue generated from providing staffing to other home care agencies and assisted living facilities (including adult care homes and multi-unit assisted housing with services). Do not include revenues generated from staffing ICF's, SNF's and hospitals.

Gross Revenue received from services defined in D above is: \$ _____

E. Infusion Services

This includes revenue generated from, but not limited to: pharmaceuticals, infusion equipment, and Medicaid HIT

Gross Revenue received from services defined in E above is: \$ _____

F. Adult Day Health, Day Care and Transportation Services

Gross Revenue received from services defined in F above is: \$ _____

G. Mental Health Services

This primarily includes behavioral health or IDD services including CAP-I/DD, and any mental health service that requires a home care license for the provision of that service.

Gross Revenue received from services defined in G above is: \$ _____

TOTAL for Sections A - G: \$ _____

Using the total from Sections A - G, calculate your annual dues using the following scale

Membership Dues Scale Gross Revenue	2026/2027 DUES
\$ 1 – \$ 250,000	\$ 870
\$ 251,000 – \$ 500,000	\$ 1,070
\$ 500,001 – \$ 1,500,000	\$ 2,273
\$ 1,500,001 – \$ 2,500,000	\$ 3,355
\$ 2,500,001 – \$ 3,500,000	\$ 4,663
\$ 3,500,001 – \$ 4,500,000	\$ 6,065
\$ 4,500,001 – \$ 5,500,000	\$ 7,858
\$ 5,500,001 – \$10,000,000	\$ 9,487
\$ 10,000,001 – \$15,000,000	\$11,629
\$ 15,000,001 – \$20,000,000	\$13,098
\$ 20,000,001 – \$25,000,000	\$15,035
\$ 25,000,001 – \$30,000,000	\$18,377
\$ 30,000,001 – \$35,000,000	\$19,546
\$ 35,000,001 – \$40,000,000	\$21,298
\$ 40,000,001 – \$45,000,000	\$22,720
\$ 45,000,001 – \$50,000,000	\$25,392
\$ 50,000,001 – \$55,000,000	\$28,065

Membership Dues Scale Gross Revenue	2026/2027 DUES
\$ 55,000,001 – \$60,000,000	\$30,738
\$ 60,000,001 – \$65,000,000	\$33,412
\$ 65,000,001 – \$70,000,000	\$34,279
\$ 70,000,001 – \$75,000,000	\$36,820
\$ 75,000,001 – \$80,000,000	\$39,361
\$ 80,000,001 – \$85,000,000	\$41,900
\$ 85,000,001 – \$90,000,000	\$44,435
\$ 90,000,001 – \$95,000,000	\$46,976
\$ 95,000,001 – \$100,000,000	\$49,515
\$100,000,001 – \$125,000,000	\$52,621
\$125,000,001 – \$150,000,000	\$64,317
\$150,000,001 – \$175,000,000	\$65,152
\$175,000,001 – \$200,000,000	\$75,174
\$200,000,001 – \$250,000,000	\$90,209
\$250,000,001 – \$300,000,000	\$110,257
\$300,000,001 +	\$120,279

STEP 4 | Verification of Revenue

For The Person Authorized To Verify Gross Revenue:

Name:

Title:

(please print)

Signature:

Phone No.: ()

(include area code)

STEP 5 | Payment

All membership dues must be paid in full to avoid a 5% surcharge. Dues may be paid by check, ACH, or credit card. Make checks payable to: Association for Home & Hospice Care of NC (AHC), 1511 Sunday Drive, Suite 318, Raleigh, NC 27607.

Enclosed is a check in the amount of \$ _____ to cover our annual dues.

Pay by ACH in the amount of \$ _____ Southern First Bank, Routing #053208011, Acct # 1649524.
If paying by ACH please email this completed application to kerri@ahhnc.org..

Please charge my credit card in the amount of \$ _____.
Please note a 3% surcharge will be applied to all credit card payments to offset banking fees.

Visa

Mastercard

American Express

Discover

Expiration Date: _____

Security Code: _____

Account No.:

Address of Cardholder:

City:

State:

Zip:

Name:

Signature:

